

City of Manchester New Hampshire

In the year Two Thousand and Twenty-One

AN ORDINANCE

“Amending Chapter 32: Boards, Commissions and Departments of the Code of Ordinances of the City of Manchester by adding Section 32.130 to establish a Housing Commission.”

Be it Ordained, by the Board of Mayor and Aldermen of the City of Manchester, as follows:

I. Amend the Code of Ordinances by adding the following language.

HOUSING COMMISSION

32.130 ESTABLISHED.

A Housing Commission for the city is hereby established pursuant to RSA 674-44:h.

32.131 PURPOSE.

The establishment of the Housing Commission shall be for the stated purpose of recognizing, promoting, enhancing, encouraging, and developing a balanced and diverse supply of housing to meet the economic, social, and physical needs of the City of Manchester and its residents.

32.132 COMPOSITION; TERMS.

The Commission shall consist of five members, all residents of the city and all appointed by the Mayor, subject to the approval of the Board of Mayor and Aldermen. In addition, the Mayor, subject to the approval of the Board of Mayor and Aldermen, may appoint two alternate members to the Commission, who shall be residents of the city and who shall have full voting powers when designated by the Chairperson to act in the place of an absent or disqualified member. Appointments of respective successors and of alternate members, both original and successor, shall be for three-year terms. The second term Chairperson shall be selected by the members from one of their number. Any member or alternate member of the Commission so appointed may, after a public hearing if requested, be removed for cause pursuant to the City Charter. A vacancy occurring otherwise than by expiration of a term shall be filled for the unexpired term in the same manner as an original appointment.

32.133 POWERS AND DUTIES.

The Housing Commission shall have authority to:

(A) Conduct a housing needs assessment, which may be done in cooperation with the regional housing needs assessment compiled by the regional planning commission under RSA 36:47, II.

(B) Conduct activities to recognize, promote, enhance, and encourage the development of housing, particularly affordable and workforce housing.

(C) Assist the planning board, as requested, in the development and review of those sections of the master plan which address housing, and those sections of the zoning ordinance, subdivision regulations, and site plan regulations that address housing or otherwise have the potential to affect the cost or availability of housing.

City of Manchester *New Hampshire*

In the year Two Thousand and Twenty-One

AN ORDINANCE

“Amending Chapter 32: Boards, Commissions and Departments of the Code of Ordinances of the City of Manchester by adding Section 32.130 to establish a Housing Commission.”

Be it Ordained, by the Board of Mayor and Aldermen of the City of Manchester, as follows:

- (D) Advise, upon request, local agencies and other local boards in their review of requests on matters affecting or potentially affecting housing resources.
- (E) Coordinate activities with appropriate service organizations and nonprofit groups.
- (F) Publicize and report its activities.
- (G) Hire consultants and contractors.
- (H) Subject to the approval of the Board of Mayor and Aldermen, receive gifts of money and property, both real and personal, in the name of the City, to assist in carrying out the purpose of this section.
- (I) Hold meetings and hearings necessary to carry out its duties.

The Commission shall adopt bylaws and shall keep accurate records of its meetings and actions and shall file an annual report with the Board of Mayor and Aldermen which shall be in the annual city report.

The Housing Commission may make recommendations to the Board of Mayor and Aldermen for the acquisition of real property, in the name of the city by gift, purchase, grant, bequest, devise, lease, development rights, covenant, or other contractual right, including conveyances with conditions, limitations, or reversions, as may be necessary to maintain, improve, protect, limit the future use of, or otherwise conserve and properly use the affordable housing of the City, and shall manage and control the same; provided, however, that the City or Housing Commission shall not have the right to condemn property for these purposes. The Housing Commission may make recommendations to the Board of Mayor and Aldermen for the disposal of property so acquired. Prior to the recommendation of use of funds for the purchase of any interest in real property, the Housing Commission shall hold a public hearing with notice in accordance with RSA 675:7.

31.134 HOUSING COMMISSION FUND

The Board of Mayor and Aldermen may appropriate money to the Housing Commission as necessary to carry out its purposes. The whole or any part of money so appropriated in any year and any gifts of money or property received under 31.133 I(H) shall be placed in a Housing Commission Fund and allowed to accumulate from year to year. The Housing Commission Fund shall remain separate from all other City funds, including the Affordable Housing Trust, which is administered by the Community Improvement Program.

The Finance Director shall have custody of all moneys in the Housing Commission Fund and shall pay out the same only upon order of the Housing Commission. The disbursement of these funds shall be authorized by a majority of the Housing Commission.

II. This ordinance shall take effect upon its passage.